

How can you create a Word Cloud?

1. Go to a platform which allows you to create a word cloud. There are many websites available. Here are a few:

- www.wordle.net
- www.tocloud.com
- www.abcya.com/games/word_clouds

You can also use apps on your mobile device to create Word Clouds. One of them is:

- "Tag Cloud"

2. Copy your content in the window which allows you to create your word cloud.

The chairperson or the faculty team provides the content. An easy method is to use the written content (if there is any) of the reflection session the day before. An example:

- During the reflection method each participant writes down one, two, three items, which they have learned that day (See the "one-minute-paper" method of reflection, available in the faculty support package).
- The chairperson uses the content of those cards to create the word cloud. Note that all words must be copied even if they are repeated several times. Their frequency will eventually show the importance given by the participants to the respective words.

3. Create your word cloud.

Good to know:

1. The content of the word cloud can be adapted by limiting the number of words and removing small and less important words such "the", "a", "an", etc.

2. Color, font, and other lay out issues can be changed.

3. Once the word cloud is created you can:

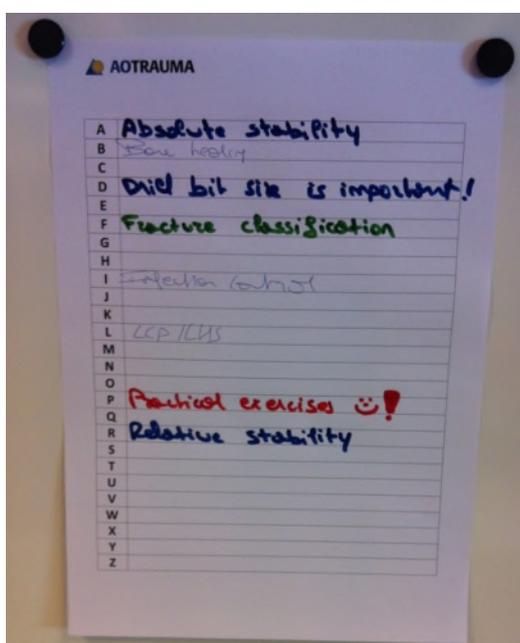
- Send the picture to your email address
- Or take a screen shot of the created word cloud and use it in your presentation.

3. Alphabet

The participants write a keyword, question, or remark corresponding to a letter of the alphabet (*see picture 2*). If desired and time is available, the chairperson briefly discusses some topics or answers a few questions. Other questions can be answered later that day if more time is available.

How to organize this session?

1. Print out the table with the letters of the alphabet (See *Picture 2* - Available in the faculty support package and to be printed out on A3-format). Several sheets are needed (e.g. 1 sheet for 5–8 participants).



Picture 2

2. Distribute the sheets in the room and outside the room (e.g. corridor). You can hang them up on a flipchart or wall or simply put them on a table. It is important that the different sheets are in different places. You will need more sheets if more participants take part. Provide a marker or pen with each sheet.
3. During the session the participants write in silence a question or keyword on one of the sheets. This word/question, starting with a respective letter, is written in a line starting with the same letter. The word/question reflects content of the day before. At the same time the participants also read what is written by their peers.

4. In the end, the chairperson collects the sheets. As mentioned already they can discuss some items with the entire group or keep the information and answer questions later on, if required.

5. Reflection cards

The participants describe a picture reflecting content which presented the day(s) before.

Do not choose this method as warm up session if it was already used as reflection session the day before.

How to organize this session?

1. Place all cards on the floor. The pictures must be visible.
 - The reflection cards can be downloaded from the AO Trauma Faculty Support Package for ORP.
 - Print out all cards and separate all pictures/illustrations so that individual postcard size cards become available.
2. All participants form a circle around the cards.
3. All participants pick up one card. The cards should describe something what they have learned.
4. Each participant says something about the picture that he/she has picked up.