



Discussion group leader's individual self-rating scale

To help faculty develop the skill of self-assessment in an AO course context, ask yourself the following questions to pinpoint the strengths and weaknesses of a discussion session. Assign 1 point for an answer of "yes", 0 points for an answer of "no". A score of 17-20 is outstanding, 13-16 is good, 9-12 is satisfactory, 5-8 is adequate, and 1-4 is poor.

	yes = 1 /no = 0
1. Learning outcomes were defined and necessary preparations for the session were properly handled	<input type="checkbox"/>
2. The discussion session started on time	<input type="checkbox"/>
3. All members participated in the discussion	<input type="checkbox"/>
4. Questions were well planned, properly asked, and provoked discussion	<input type="checkbox"/>
5. Discussion seemed to be spontaneous and not forced	<input type="checkbox"/>
6. Discussion was progressive, kept on the topic, and was directed toward the attainment of the objectives	<input type="checkbox"/>
7. I avoided lecturing or dominating the discussion	<input type="checkbox"/>
8. An attempt was made to get members to recognize and respect the opinions of others	<input type="checkbox"/>
9. I did not take sides in any discussion	<input type="checkbox"/>
10. I refrained from answering questions, referring them back to the group	<input type="checkbox"/>
11. I avoided putting forward my own opinions and ideas	<input type="checkbox"/>
12. Rephrasing was used only when necessary with the simplest words possible and was brief	<input type="checkbox"/>
13. Control over the group was maintained at all times	<input type="checkbox"/>
14. Frequent summaries of the discussion were made to crystallize group thinking	<input type="checkbox"/>
15. A blackboard or chart sheet was used effectively	<input type="checkbox"/>
16. All essential topics or phases of the outline were covered	<input type="checkbox"/>
17. Interest was maintained throughout the session	<input type="checkbox"/>
18. The group left with something to think about	<input type="checkbox"/>
19. A final summary was made with the help of the group or the facilitator	<input type="checkbox"/>
20. The discussion session closed on time	<input type="checkbox"/>
Total	<input type="checkbox"/>