

Table instructor

Before the practical

Read the booklet on “Running a practical exercise”	<input type="checkbox"/>
Know the four-step approach to teaching practical skills/giving meaningful feedback	<input type="checkbox"/>
Familiarize yourself with the procedure covered in the practical:	
• Watch the demonstration video	<input type="checkbox"/>
• Practice how you might explain and demonstrate each section	<input type="checkbox"/>
• Acquaint yourself with the equipment, instruments, and implants—they may differ from what you use at your institution	<input type="checkbox"/>
• Identify links and themes	<input type="checkbox"/>



During the practical

Introduce yourself	<input type="checkbox"/>
Get to know the learners at your table—their needs, motivations, perceptions	<input type="checkbox"/>
Reinforce the demonstration before the learners start their hands-on exercise	<input type="checkbox"/>
Stick to the script—don’t show off	<input type="checkbox"/>
Use coaching skills:	
• Allow learners to discover the right way of doing things	<input type="checkbox"/>
• Discuss what they are doing—check they understand their actions	<input type="checkbox"/>
• Help them to reflect on what they are doing right or could improve	<input type="checkbox"/>
Keep learners on time—don’t let them fall behind or jump ahead	<input type="checkbox"/>
Give feedback:	
“What went well? What would you do differently next time?”	<input type="checkbox"/>
Positive reinforcement—lots of praise	<input type="checkbox"/>
Summarize the steps of the procedure that have been completed and refer to the learning objectives	