SUBJECT: FEP online activities—WEEK 4

Dear {FirstName},  
  
Welcome to WEEK 4 of the online faculty training. The topic for this week is "Facilitating small group discussions".

First of all, we would like to ask you to complete all tasks from week 2 and 3 before you start with week 4 (in case you have not already done so). Then please proceed with the following activities:  
  
**Week 4—Facilitating small group discussions (MM DD–DD)**

* Read the booklet “Facilitating small group discussions”
* Complete the eModule “Facilitating small group discussions”
* Watch the video “Discussion group”
* Use the discussion group checklist to give feedback to the group discussion leader
* Prepare a clinical case discussion for the face-to-face event

A more detailed description of the tasks is attached to this email or you will find it in the virtual learning space --> learning activities --> WEEK 4.

Please do not hesitate to contact us if you have any questions.   
  
Best regards,  
FIRSTNAME OF FACULTY & EDUCATOR